

GRADUATE SCHOOL

Application for Resumption of Studies after Suspension

Name: _____ Student No.: _____ Department: _____ Programme: _____

Period of Suspension: From: _____ To: _____

Resumption of Studies: _____
D/M/YR

Student's signature: _____

Date: _____

Remarks: Once your application is approved and the tuition fee has been paid, a new student ID card will be issued to you for your use.

Recommendation from Faculty/School

() Approved for Resumption of Studies beginning _____
D/M/YR

() Not Approved

Comments, if any: _____

Principal Supervisor: _____ Signature: _____ Date: _____

Department Head: _____ Signature: _____ Date: _____

Chairperson of Faculty/School Committee: _____ Signature: _____ Date: _____

Faculty/School Dean: _____ Signature: _____ Date: _____

Approval from the Graduate School

() Approved

() Not Approved

Comments, if any: _____

Signature: _____

Date: _____

Graduate School

For Office Use Only

Actions and Data Entry:

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Inform Faculty/School/Department/Supervisor

☐

Inform Library

☐

Update Student Record

☐

Issue Student ID Card to Student (Original Expiry Date: _____ New Expiry Date: _____)

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Check Course Enrolment Record

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Tuition Fee

Staff-in-charge: _____

Personal Information Collection Statement

Persons who supply personal data in their applications to the Graduate School for various purposes are requested to note the following:

1. Personal data provided in the applications are to facilitate the process of their applications and will not be used for other purposes.
2. Personal data provided will only be used by University staff.
3. After the applications have been processed, relevant data will be transferred to the student record system of the University.